



**Midlands Area Consortium for the Homeless  
Ranking Committee Meeting  
United Way of the Midlands  
July 23, 2019**

**Welcome and Introductions**

At 8:34 a.m. the meeting began with introductions and review of the agenda.

Members of previous Ranking Committees participated in the meeting to offer their guidance and support to the new committee members.

Collaborative Applicant staff provided an update on the CoC project application information session that was held July 19, 2019. It was discussed there is good potential for new applicants.

**CoC Application Timeline**

The Ranking Committee discussed the timeline of activities:

- Finalize Ranking Tool by August 8, 2019
- Project Applications Due August 29, 2019
- Finalize Rankings by September 12, 2019
- Post Rankings September 13, 2019

In addition to the timeline, the committee discussed the amount of funding available during this year's competition (ARD - \$3,025,950, DV Bonus - \$357,890, Bonus - \$178,945) and the items that will be posted to the MACH website:

- Final Ranking Tool
- Reallocation Policy
- Project Applications and Supplemental Applications
- Consolidated Application
- Final Ranking
- Minutes from all Ranking Committee meetings

**2019 Supplemental Application Form**

The supplemental application form had additional questions added to reflect scoring items for project applicants in the NOFA. Questions that were added to this year's supplemental application centered on how projects promote volunteerism and what are the project's strategies to improve System Performance Measures (length of time homeless, exits to permanent housing, increase income through employment, increase income through non-cash benefits).

**Ranking Tool and Process**

HUD has released Version 3.2.2 of the Program Rating and Ranking Tool. The last two years the Ranking Committee has used a modified version of the Program Rating and Ranking Tool and it was determined the committee would once again use a modified version of the tool. Scoring is determined by reviewing

the project applications, supplemental form and annual performance monitoring score. The committee will work to finalize the tool no later than August 8 and post on [www.midlandshomeless.com](http://www.midlandshomeless.com)

**Other**

- Ranking Committee members are required to sign the Board of Directors Code of Ethics Policy, which has been modified for the 2019 HUD Competition Ranking Committee.
- Ranking Committee members must disclose any conflicts of interest.
- Collaborative Applicant Staff reminded Ranking Committee that any contact from project applicants is strictly forbidden and they are to notify staff if they receive contact from any organization applying for funding under the HUD CoC Competition.
- Ranking Committee elected a Chair.